



Educational Services:

The Early Learning Center at Saints Peter and Paul Lutheran Church will offer year-round, full-day educational services, five days a week, to pre-K children (including summer). The Center will be open from 7:30 a.m. to 5:30 p.m. Monday - Friday beginning in January of 2019. The Center will follow Copper Country ISD snow closures; a full schedule of holidays and vacations will be provided upon enrollment.

Admission and Withdrawal criteria:

Priority will be given to children requiring full time care, otherwise admission is based on a first come, first serve basis at the discretion of the Director. Church members will have an additional two weeks to submit applications as a courtesy. There are, in total, 16 spots available at the Center for children ages 3 - 4 each year. Five-year-olds going to Kindergarten in the fall are welcome to apply and will be considered on a case-by-case basis.

Families wishing to attend for fewer than five days per week will not receive a discount as full-time services are the only option at this time. Students are encouraged to attend all five days, but attendance is ultimately each family's choice. Students may be dropped off and picked up at any time during open hours, though minimal attendance from 9:30 a.m. to 4:30 p.m. is encouraged for optimum academic and social growth.

Upon admission, families must submit supporting documents required by Michigan State licensure. These documents include:

1. Medical clearance provided by a doctor or physician's assistant through a physical exam within the last year, noting any physical restrictions.
2. Proof of vaccination, or a waiver addressed to the Department of Community Health and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.
3. All signed permissions and acknowledgments from the parent handbook.

Failure to submit records within 30 days of beginning care may result in the loss of the child's spot at the Center. We must retain these records for our license to remain intact. The Early Learning Center at Saints Peter and Paul Lutheran Church requests written notice of at least 14 consecutive days prior to your child's last day.

Expulsion and suspension are **not** interventions used by the Center unless a student is a consistent danger to him/herself or to others. In the case of a clear and present danger, the child will be referred to special education services at the Copper Country ISD and/or reported to the appropriate authorities.

Tuition and Fees:

A non-refundable application fee of \$50 is required when the enrollment application packet is submitted (at the initial interview) in order to be placed on the list of students. Once your child is officially enrolled, you will be required to pay the monthly tuition fee in order to maintain your enrollment. Tuition may be broken down and paid weekly if you prefer, but the total month is due by the 1st, prior to services rendered.

Tuition is \$758 per month for church members, and \$834 per month for the general community. Tuition may be paid in-person at the church or may be submitted online (after the first month).

Late fees may become applicable. A full list of fees will be provided at the pre-enrollment interview. Contact the Director about possible scholarships or other tuition questions: jaimeschuldt@copperluth.org.